

SWIM MEET CHECK LIST

Officials meet and review positions and responsibilities

- Always carry rule book

Pre-meet conference (if necessary)

- Choose lanes
- Information particular to your pool
- Any special procedures to be followed - use of cards or not
- Identify officials and jobs
- Discuss pool safety and warm-up procedures

Check operation of equipment

- Starter do run through with timers
 - Starting commands
 - Position to get correct time
 - Start watches on strobe light (gun smoke)
 - Where and how to write down times
 - When to clear watches
- Check back-up times
 - Look for back-up timers when using computer system
 - Two buttons – two people
 - Back-up watch
- Back stroke flags
- False start rope

Review with scoring table

- Use of back-up times

Getting the meet going

- Right person in the right lane
- Look for excessive oil or jewelry
- On 500yd event tell timers to mark completed laps
- Check computer to see if ready and/or be sure timers ready

During race

- Stroke judges signal infraction (know what you saw)
- Timers are not stroke and turn judges
- Judge relays from the proper position
- Use DQ sheets if available

After the race

- Check with referee on infractions
- Referee ask questions
 - Tell swimmer(s) of infraction
 - Be specific
- If you can't find the swimmer, find the coach
- Mark infraction on cards (or whatever)

Work with the coaches on infractions and problems to be sure they are taken care of as they come up.

Keep the meet going – the referee sets the pace

- Find someone to watch starts for you while you solve a problem.

Check the scoring